

Meeting Date: 6/14/2022

Meeting of: Madison County Fiscal Court

Meeting Type: Regularly Scheduled

HONORABLE REAGAN TAYLOR COUNTY JUDGE EXECUTIVE PRESIDING

The Madison County Fiscal Court convened in regular session on the 14th of June 2022 at 9:30AM in the Fiscal Courtroom in Richmond, Ky. Present was the Honorable Reagan Taylor in the chair presiding and the following members of the Fiscal Court: Roger Barger, John Tudor, and Tom Botkin were present. Madison County Attorney Jennie Haymond, Madison County Sheriff Mike Coyle, Madison County Jailer Steve Tussey, and Madison County Clerk Kenny Barger were also present.

It being determined a quorum was present, the meeting was called to order.

Judge Taylor asked Pastor Jeff Duncan from Rugged Cross Cowboy Church to lead the Court in prayer. Judge Taylor asked Madison County Sheriff Mike Coyle to lead the Pledge of Allegiance.

IN RE: Approval of Meeting Minutes 5-24-2022:

Motion by Tom Botkin seconded by Roger Barger to approve the minutes from the regularly called meeting on May 24, 2022.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Ben Robinson III- Not in Attendance
Reagan Taylor – Yes	

IN RE: Proclamation—National Flag Week

Judge Taylor proclaimed the week of June 12-18, 2022, as National Flag Week and urged all citizens to reaffirm the ideals of our County by displaying our American Flag at their homes and throughout the County. In attendance to receive the Proclamation were Debra Parsons, Carol Hehemann, and Eileen Loar with the Jemima Boone Chapter of the DAR. They presented Judge Taylor and the Court with a new flag in memory of those who fought and died for this Country, as well as those who have served at home. Magistrate Botkin stated that during his time in the Military he saw people in different Counties flying American flags and it showed that it is truly a symbol of freedom.

IN RE: 2nd Reading Ordinance 2022-04—Administrative Code for 2022-2023:

Morgan Elliston, HR Coordinator, presented the 2nd Reading of Ordinance 2022-04—Administrative Code for 2022-2023 for the Court's approval. This Ordinance is to adopt the 2022-2023 Administrative Code.

Motion by John Tudor seconded by Roger Barger to approve the 2nd Reading of Ordinance 2022-04—Administrative Code for 2022-2023.

Magistrate Botkin explained that over the years, there are times that Ordinances must be reworked and modified to the times, and he is very thankful to Elliston and the HR Department for all the work they have done on all these Ordinances that are being presented today.

Judge Taylor stated that the Employee Survey that was done at the first of the year helped the County identify what the needs are of the employees and thanked the employees for their participation in the survey.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Ben Robinson III- Not in Attendance
Reagan Taylor – Yes	

IN RE: 2nd Reading 2022-05—Drug and Alcohol-Free Workplace Policy for 2022-2023:

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Morgan Elliston, HR Coordinator, presented the 2nd Reading of Ordinance 2022-05—Drug and Alcohol-Free Workplace Policy for 2022-2023 for the Court's approval. This Ordinance is to adopt the 2022-2023 Drug and Alcohol-Free Workplace Policy.

Motion by Roger Barger seconded by John Tudor to approve the 2nd Reading of Ordinance 2022-05—Drug and Alcohol-Free Workplace Policy for 2022-2023.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Ben Robinson III- Not in Attendance
Reagan Taylor – Yes	

IN RE: 2nd Reading Ordinance 2022-06—Code of Ethics for 2022-2023:

Morgan Elliston, HR Coordinator, presented the 2nd Reading of Ordinance 2022-06—Code of Ethics for 2022-2023 for the Court's approval. This Ordinance is to adopt the 2022-2023 Code of Ethics.

Motion by Tom Botkin seconded by John Tudor to approve the 2nd Reading of Ordinance 2022-06—Code of Ethics for 2022-2023.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Ben Robinson III- Not in Attendance
Reagan Taylor – Yes	

IN RE: Resolution 2022-73—AOC Lease Agreement-Family Court Building:

Jill Williams, Deputy Judge Executive, presented Resolution 2022-73—AOC Lease Agreement-Family Court Building for the Court's approval. This Resolution is to approve an estimate of reimbursements to be made by the Administrative Office of the Courts to Madison County for fiscal year 2023.

Motion by John Tudor seconded by Roger Barger to approve Resolution 2022-73—AOC Lease Agreement-Family Court Building.

Magistrate Botkin stated that this is a good contract and is very thankful to have them occupy the space.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Ben Robinson III- Not in Attendance
Reagan Taylor – Yes	

IN RE: Resolution 2022-74—Employee Classification Schedule for 2022-2023:

Morgan Elliston, HR Coordinator, presented Resolution 2022-74—Employee Classification Schedule 2022-2023 for the Court's approval. This Resolution is to approve the Madison County annual Employee Classification Schedule for fiscal year 2022-2023.

Motion by Roger Barger seconded by Tom Botkin to approve Resolution 2022-74—Employee Classification Schedule for 2022-2023.

Magistrate Tudor stated that this is a schedule that the County evaluates and pays their employees with. It has been working well over the years and is a good schedule to go by.

Magistrate Botkin explained that the intent of the Court when they started this schedule years ago was to show employees their progress and progression flow of the job.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Ben Robinson III- Not in Attendance
Reagan Taylor – Yes	

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IN RE: Resolution 2022-75—The Bullpen Company Grant Writing Services Contract:

Judge Taylor presented Resolution 2022-75—The Bullpen Company Grant Writing Services Contract for the Court's approval. This Resolution is to approve a contractual service agreement between Madison County Fiscal Court and the Bullpen Company for grant writing and administration contractual consultant.

Motion by Tom Botkin seconded by John Tudor to approve Resolution 2022-74—Employee Classification Schedule 2022-2023.

Magistrate Tudor stated that the Bullpen Company are continuously looking for Grants for the County that they wouldn't have the time or resources to do themselves and that this is money well spent.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Ben Robinson III- Not in Attendance
Reagan Taylor – Yes	

IN RE: Resolution 2022-76—Safety City MOA:

Tim Gray, Fire Chief, presented Resolution 2022-76—Safety City MOA for the Court's approval. This Resolution is to approve a Memorandum of Agreement between Madison County Fiscal Court and Madison County Health Department to coordinate Safety City programs and maintain the Safety City property.

Motion by Roger Barger seconded by Tom Botkin to approve Resolution 2022-76—Safety City MOA.

Lloyd Jordison with the Madison County Health Department spoke about the classes and programs used at the Safety City by the County Schools, ECU Nursing Program, and the Madison County Fire Department.

Magistrate Botkin expressed his hope that the County Schools will be able to start attending the Safety City programs again, which was cancelled due to Covid. It's a great opportunity for students to meet Firefighters and Police Officers face to face.

Magistrate Tudor thanked the Health Department and Fire Department for their ability to work together and being flexible in working around the Covid situation.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Ben Robinson III- Not in Attendance
Reagan Taylor – Yes	

IN RE: Resolution 2022-77—Madison County Board of Adjustments Appointment-Keith Parke:

Judge Taylor presented Resolution 2022-77—Madison County Board of Adjustment Appointment-Keith Parke for the Court's approval. This Resolution is to reappoint Keith Parke to the Madison County Board of Adjustments.

Motion by John Tudor seconded by Tom Botkin to approve Resolution 2022-77—Madison County Board of Adjustment Appointment-Keith Parke.

Magistrate Tudor stated that Parke was appointed about 2 months ago to finish out an appointment and has done a good job on the Board during this time.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Ben Robinson III- Not in Attendance
Reagan Taylor – Yes	

IN RE: Resolution 2022-78—Southern Madison Water District Board Appointment-Leonard Bratcher:

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Judge Taylor presented Resolution 2022-78—Southern Madison Water District Board Appointment-Leonard Bratcher for the Court's approval. This Resolution is to reappoint Leonard Bratcher to the Southern Madison Water District Board.

Motion by Roger Barger seconded by Tom Botkin to approve Resolution 2022-78—Southern Madison Water District Board Appointment-Leonard Bratcher.

Magistrate Botkin stated that they are very fortunate to have a man of Bratcher's caliber on the Water District Board and appreciates the job he does.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Ben Robinson III- Not in Attendance
Reagan Taylor – Yes	

IN RE: Resolution 2022-79—Detention Center 2022-2023 Policy & Procedure Manual:

Steve Tussey, Jailer, presented Resolution 2022-79—Detention Center 2022-2023 Policy & Procedure Manual for the Court's approval. This Resolution is to approve the 2022-2023 Madison County Detention Center Policy and Procedure Manual.

Motion by Tom Botkin seconded by John Tudor to approve Resolution 2022-79—Detention Center 2022-2023 Policy & Procedure Manual.

Magistrate Botkin stated that the Manual was very well written and appreciates the Detention Center for all their work on it.

Magistrate Tudor thanked Jailer Tussey and his team for all they do for the County.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Ben Robinson III- Not in Attendance
Reagan Taylor – Yes	

IN RE: Resolution 2022-80—Emergency Operations Center Foundation Waterproofing Bid Award:

Dustin Heiser, EMA/CSEPP Director, presented Resolution 2022-80—Emergency Operations Center Foundation Waterproofing Bid Award for the Court's approval. This Resolution is to award the bid for the Emergency Operations Center (EOC) foundation waterproofing to Circle G Excavating, LLC.

Motion by Roger Barger seconded by Tom Botkin to approve Resolution 2022-79—MCDC 2022-2023 Policy & Procedure Manual.

Magistrate Tudor asked Heiser if he could explain what the waterproofing includes. Heiser explained that they have been experiencing water drainage issues along the wall that butts up against South Keeneland Dr. coming into the building due to the drainage pipes not being installed correctly. Circle G Excavating will have to dig out along the building on South Keeneland Dr, will be installing drainpipes, backfilling correctly with rock, redo the waterproofing on the outside of the building, as well as replacing the drywall and insulation inside the building.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Ben Robinson III- Not in Attendance
Reagan Taylor – Yes	

IN RE: Resolution 2022-81—Annual Standing Order to Pre-approve Recurring Expenses FY 22-23:

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Jill Williams, Deputy Judge Executive, presented Resolution 2022-81—Annual Standing Order to Pre-approve Recurring Expenses FY 22-23 for the Court's approval. This Resolution is for the Madison County Fiscal Court to pre-approve certain recurring expenses for fiscal year 2022-2023.

Motion by Roger Barger seconded by John Tudor to approve Resolution 2022-81—Annual Standing Order to Pre-approve Recurring Expenses FY 22-23.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Ben Robinson III- Not in Attendance
Reagan Taylor – Yes	

IN RE: Resolution 2022-82—Madison County-AOC Courthouse MOU First Addendum:

Judge Taylor presented Resolution 2022-82—Madison County-AOC Courthouse MOU First Addendum for the Court's approval. This Resolution is approving a first addendum to the Memorandum of Understanding (MOU) between Madison County Fiscal Court and the Administrative Office of the Courts.

Motion by Tom Botkin seconded by John Tudor to approve Resolution 2022-82—Madison County-AOC Courthouse MOU First Addendum.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Ben Robinson III- Not in Attendance
Reagan Taylor – Yes	

IN RE: Resolution 2022-83—Madison County-AOC Courthouse MOU Second Addendum:

Judge Taylor presented Resolution 2022-83—Madison County-AOC Courthouse MOU Second Addendum for the Court's approval. This Resolution is approving a second addendum to the Memorandum of Understanding (MOU) between Madison County Fiscal Court, the Madison County, Kentucky Public Properties Corporation, and the Administrative Office of the Courts.

Motion by John Tudor seconded by Roger Barger to approve Resolution 2022-83—Madison County-AOC Courthouse MOU Second Addendum.

Magistrate Botkin asked Judge Taylor to explain to the public what the \$1.4 Million will be used for. Judge Taylor stated that the way the Legislature and AOC approves their funding is on an annual year, so they have increased their annual venture on this project to \$1.4 Million versus what was originally approved at \$1.2 Million. During the time that they had started working on this Capital project, prices have increased, and these funds are to be used to pay off the construction note for the renovation of the Courthouse building.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Ben Robinson III- Not in Attendance
Reagan Taylor – Yes	

IN RE: Personnel—Planning & Development:

Bert Thomas, Director of Planning and Development, recommended the hiring of Jennifer Merideth as an Administrative Assistant at a rate of \$14.00/hour.

Motion by Roger Barger seconded by John Tudor to approve the hiring of Jennifer Merideth as an Administrative Assistant at a rate of \$14.00/hour effective June 22, 2022.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Ben Robinson III- Not in Attendance
Reagan Taylor – Yes	

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IN RE: Personnel—Golf:

Gary Vanderoef, Director of Golf Operations, recommended the hiring of James Jones as a Seasonal Outside Cart Attendant at a rate of \$9.50/hour.

Motion by Roger Barger seconded by John Tudor to approve the hiring of James Jones as a Seasonal Outside Cart Attendant at a rate of \$9.50/hour effective June 15, 2022.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Ben Robinson III- Not in Attendance
Reagan Taylor – Yes	

IN RE: Personnel—Road Department:

Scott Shepherd, Road Department Director, recommended the hiring of Harold Doug Roberts as a Part-Time CDL Truck Driver at a rate of \$16.00/hour.

Motion by John Tudor seconded by Roger Barger to approve the hiring of Harold Doug Roberts as a Part-Time CDL Truck Driver at a rate of \$16.00/hour effective June 27, 2022.

Magistrate Tudor stated that he is glad to have a hire for the Road Department, since they are short employees.

Magistrate Botkin asked Shepherd how they are doing in regard to the shortage of employees. Shepherd stated that they are still short 8 people to fill all positions within the Road Department.

Motion carried on roll call vote as follows:

Tom Botkin-Yes	Roger Barger-Yes
John Tudor- Yes	Ben Robinson III- Not in Attendance
Reagan Taylor – Yes	

IN RE: Judge's Report:

- Whitehall Park Lake will be stocked with 1,200 catfish today.
- Father & daughter duo, Lewis & Donna Lamb, are hosting a free Jammin' on the Porch event at the Russel Acton Folk Center every Thursday night in June & July from 7 PM to 9 PM. ***Bring a chair & enjoy the music.**
- The Berea Parks & Recreation is having a Dive in Movie Night featuring "The Little Mermaid" at the Berea City Pool Friday, June 17th. Gates open at 7:30 for swimming, & the movie starts at dark.
- The 51st annual Pattie A. Clay Auxiliary's Charity Ball will be Saturday, June 18th at 9 PM at the ECU Center for the Arts. This year's theme is "A Whole New World." Visit the Pattie A. Clay Auxiliary-PACA Facebook page for more information.
- Richmond Parks & Recreation will have a free swim night at Paradise Cove Aquatic Center on Friday, June 24th from 7 PM to 9 PM.
- The Richmond Salvation Army Women's Auxiliary Tea Party in the Park will be Saturday, June 25th from 1 PM to 3 PM at Lake Reba's Shelter C. Tickets may be purchased by calling 859-625-4474.
- If you'd like to reserve a pavilion or have questions about our parks, please call the Battlefield Golf Club at 859-624-8005.
- Juneteenth Events:

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- NAACP Juneteenth Celebration and Health Fair – Saturday, June 18th from 11 AM to 2 PM at First United Methodist Church in Richmond. ***Masks are required.**
- Battle of Richmond Juneteenth Commemoration – Sunday, June 19th from 2 PM to 5 PM at Mt. Zion Christian Church in Richmond.
- The Madison County Courthouse and its related offices will also be closed on Monday, June 20th for the Juneteenth holiday. Offices will re-open on Tuesday, June 21st at 8 AM.

Comments from Magistrates:

Magistrate Barger wanted to show his appreciation to all those that have served our Country, providing the freedom we have to fly our flag.

Magistrate Tudor stated that they have done some mowing and vegetation control, but they are running a bit behind schedule on that due to employee shortage at the Road Department. He thanked Shepherd for working on shoring up the creek bank on Stoney Run. Spectrum is working on installing internet tubing in the Stoney Run area to increase their broadband internet servicing. There have been a couple trees that have been blown down with the recent strong winds, and Shepherd went above and beyond to get them moved rapidly. Chenault Vineyards hosted the Hope's Wing Gala on Friday night, June 10th, to raise money for domestic violence victims; Magistrate Tudor thanked those that attended the Gala and for their support.

Magistrate Botkin thanked Shepherd for going around the 4th District with him to look at future projects and needed repairs. There will be road repair in the next day or two on Caleast Rd to work on the area that the water has washed on the roadway and caused it to cave in. He stated that Magistrate Robinson had said that they will be replacing a culvert on 421 soon and advised those in that area to be careful. The state has also scheduled to start mowing and cutting back the brush on 595 in Poosey Ridge and will be blacktopping on I-75 within the week. He advised everyone to go online to the County Website to fill out the form to determine if you are getting broadband service to allow the County to be able to identify all those locations that are needing broadband.

Comments from Department Heads:

Scott Shepherd informed the Court that East Barker Ln off 1016 will be closed June 21st, 22nd, and 23rd to complete a total bridge replacement.

Comments from the Audience:

Debra Parsons with the Jemima Boone Chapter for the DAR asked the Court if the increase in fentanyl abuse the country is seeing is affecting our area, and if so, what can be done about it. Jailer Tussey stated that he sees it in the jail, and he is sure the Sheriff sees it on the streets in our communities. The County has task forces that address the drug issue, educate staff, try to find the drugs, and address the overdose issues. Sheriff Coyle stated that the drug problem is an epidemic that is the priority of all the crimes committed; about 85% of all inmates in the detention center are in because of some type of drug crime. The Richmond Police Department, Berea Police Department, and the Sheriff's Department work with the DEA and Homeland Security to fight the drug epidemic in the County daily.

Parsons asked if the community could be involved in any way to help get rid of this problem. Judge Taylor stated that the County started a Too Good for Drugs program in the school system, but Covid shut that program down. They are working to get it implemented back into the curriculum. He stated that prevention is a big component for the future. Magistrate Botkin also stated that if the public sees something that doesn't look right,

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call the Sheriff's Department. Sheriff Coyle explained that a call received through the Tip Line is confidential, so if you see something please let them know.

IN RE: Pay Claims and Approve Transfers:

Motion made by John Tudor seconded by Roger Barger to approve to pay claims and transfers.

ANNOUNCE NEXT COURT DATE:

Judge Taylor announced the next court date for June 28, 2022, in Richmond at 9:30AM.

IN RE: ADJOURNMENT

Motion from Roger Barger to adjourn, seconded by Tom Botkin. Hearing no objection, the meeting adjourned at 10:49 PM.



REAGAN TAYLOR MADISON CO. JUDGE/EXECUTIVE